

THE BUSA AGM HELD ON TUESDAY 14TH MARCH 2020
VIA 'GoToMeeting' CALL- 19:00 HRS

Annual General Meeting Agenda

Representatives from the below USC clubs and associations;

Aberdeen, Aberystwyth, Bath, Birmingham, Bournemouth, Bristol, Brunel, Cambridge, Queens University (non-voting), Cardiff, Dundee, Durham, Edinburgh, Exeter, Glasgow, Imperial, Kent, Lancaster, Leeds, Liverpool, London, Loughborough, Manchester, Newcastle, Nottingham, Oxford, Oxford Brookes, Plymouth, Portsmouth, Reading, Sheffield (Uni of), Solent, St Andrews, Strathclyde, Surrey, Swansea, UEA, UHI Wind and Wave, UWE, Wessex, York, RYA, SSS, 2019/20 BUSA Committee.

	Item
1.	<p><u>Apologies for Absence</u> None</p>
2.	<p><u>Notifications of AOB</u> Social Media Document and further gender provision</p>
3.	<p><u>Welcome</u> Karen Thomas as BUSA Chair 2019/20 opened the meeting, welcoming everyone. An overview of BUSA's improved activities this season was given; BUSA's media present has been increased (Instagram followers have tripled), this has hugely improved BUSA communication to membership. BUSA has supported a range of development projects, increasing substantially from previous years. Financially BUSA is becoming more independent through commercial partnerships and offering BUSA membership exclusive offers through these partners. Thanks to the committee for the efforts this year and the RYA for their support.</p>
4.	<p><u>Minutes of the 2019 AGM</u></p>
5.	<p>Summary of the Year</p> <ul style="list-style-type: none"> ● Area Reports <p>-Scotland Summary given by Emily Hill - 3 league weekends were organised in Scotland this season, unfortunately there was no sailing on the first weekend. 77 races were achieved during weekend 2 & 3 in difficult conditions. Funding was given from BUSA for an umpire course, this has been postponed following the Covid outbreak.</p> <p>-Northern Summary given by Kieran Graham - West Kirby SC and Manchester USC ran a successful qualifiers, in addition a selection of great Northern events have run this season as well as several BUSA funded development projects.</p> <p>-Midlands Summary given by Grace Bradley-Shankar - A second successful Midland mixer event was run which was aimed at new freshers who have not team raced before. Sailability and BUSA collaborations have led to increased support for sailability projects and George Paxford now owning his own Hansa boat.</p> <p>-Western Summary given by Emma Hartley - A successful year in the region, where communication has improved between clubs and BUSA. Qualifiers and Playoffs ran well with 7 western team qualifying for finals. BUSA funding was offered for the Plymouth Magenta development project weekend which was successful.</p> <p>-South-Central Summary given by Will Birchall - Development training in south-central ran very well, in addition to a women's training event and regional qualifiers which were a success.</p> <ul style="list-style-type: none"> ● Discipline Officers <p>-Team Racing Summary given by Nicole Ames - Qualifiers ran throughout the regions in challenging conditions this year. Nicole was pleased with how the BUSA committee have pulled together to improve the team racing outlook for future years. There have been many challenges this year which have been overcome.</p> <p>-Keelboating Summary given by Cat Hunt - The Covid outbreak sadly cancelled Yachting this season after efforts to organise a great event using the new Sunsail boats and a new format. 20 teams had entered the event. Tomorrow we are opening applications for a BUSA keelboat funding for the j70 Women's Championships.</p> <p>-Match racing Summary given by George Haynes - Match Racing Officer became a new role this year. He has been working from feedback given by students on how members would like the events run in the future. There are ongoing discussions to see if it is plausible for BUSA to run the Championship without RYA in the future or not.</p> <p>-Fleet racing Summary given by Karen Thomas - Plymouth championships ran well with positive feedback. We have learned a lot about communication moving forward. We have grown links with sailability and hope to have 6 Hansa dinghies at 2020 fleets.</p> <ul style="list-style-type: none"> ● Development <p>Summary given by Joe Penhaul Smith - This season we have worked hard to build baseline information and guidance for clubs. We have opened up development funding- a full list of funded projects can be found on the website. Club membership surveys have</p>

provided data which will be published in a report next month. We have gone through the last 6 years of regional and gender breakdown information which has been brought together in a report which will be available next month.

Finance and Accounts

Summary given by Matt Goodbourn- We have planned a model to ensure BUSA becomes financially viable to set the organisation up for the future. The financial plans enable us to 'give back' more to the membership.

Profit and lost accounts were presented for the 12-month period to 31st August 2019 (last academic year).

Total expenditure decreased from cost efficiencies. University development funding is shown to have reduced, however this is something we are changing for the future as we hope to increase by 400% next year. Race official cost reductions are meaning hosts gain more funds. BUSA cuts from events are down due to the Covid outbreak.

We have produced a 5-year financial budget, allowing us to see how the organisation is going to grow and is cost effective in the future. Membership will have seen an event BUSA Administration fee has been rolled out this season, we are hoping to change the administration of this fee to become more efficient. This is a crucial fee which is needed to ensure BUSA give back, reinvest and drive university sailing forward.

Extra money BUSA generates that isn't required for the financial stability of the organisation will be reinvested into the members.

We appreciate we need to make future efficiencies to ensure university sailing is more affordable and accessible.

There will be a small membership subs increase year on year; however, we hope to increase the number of USC's that are members to reduce the cost per membership in the future.

6. Event Planning - *Constitutional Amendment(s)*

Summary on Regional changes given by Karen Thomas - This change is aimed to increase participation and grow membership. We hope to expand to allow more university sailing clubs to join BUSA. In addition we want to prevent certain regions from becoming oversubscribed.

By adding an Eastern region, we would by association add an Eastern Area chair seat on the BUSA committee to feedback from that region, thus improving communication.

Other constitutional changes read through by Chair;

Item number	Current wording	Proposed wording
7.1 (l)	There shall be the following Officers: (l) 5 Regional Chairs (Scottish, Northern, Midlands, Western, South/Central)	There shall be the following Officers: (l) 6 Regional Chairs (Scottish, Northern, Midlands, Western, Southern, Eastern)
7.7	No more than two Officers may be from same Member Club.	No more than three Officers may be from same Member Club.
7.8	Retiring officers shall be eligible for re-election, however the Honorary President, Vice Presidents and Chair shall not hold office for more than four years.	Retiring officers shall be eligible for re-election.
13.3	All results and reports from the Events must be sent to the Secretary to the Association and the Web Editor within forty-eight hours of the completion of the event.	All results and reports from the Events must be sent to the Secretary to the Association and the Media Coordinator within forty-eight hours of the completion of the event.
14.4	Representative teams for non-international matches shall be selected by the Men's Captain or Ladies' Captain respectively and ratified by the General Committee and in accordance with any relevant selection notices	Representative teams for non-international matches shall be selected by the General Committee and in accordance with any relevant selection notices.

Voting was offered via a google form on the meeting chat. 85 votes were received. There was over 82% acceptance for all the above proposed changes and addition of the Eastern Region.

7. Event Planning - *Team Racing Championship Proposal*

Team Racing proposal overview given by Nicole Ames 2020-21 Team Racing Officer - BUSA require BUCS approval before any change can be made.

The structure proposed will add a trophy final, increasing the number of teams from 15 (at current playoffs) to 24 (at proposed trophy final). There will then be a Championship final with 27 teams, rather than the current 24 teams.

We propose to add a wildcard addition - open to the top 3 teams in the Trophy final to enter the Championship final. There will be a cap at 5th entry if top 3 don't accept. Teams will be invited but not automatically entered. All BUCS points will be awarded at the end of the Championship final. Points distribution is in line with BUCS points appendix one on BUCS website.

Questions opened by Chair

Chloe Swettenham - Durham - If you move to final from trophy on a wildcard and you don't place top 8 do you lose your points for the Trophy final?

- You get to keep your BUCS points obtained in the Trophy final.

Lucy Mellers - Oxford - Is the format change and the region change happening in the same season? Playoffs systems offers flexibility.

- BUSA propose to implement the changes in 2020-21 season but requires BUCS approval to do so. With the additional Eastern region there are very few venues who can host a larger final which is a reason for us proposing to change the current structure.

Tommy Darling - Southampton - Wildcard addition - will there still be a 2 team from one institution rule?

- 3 teams can compete and 3 teams can qualify straight from qualifiers, decided following our membership consultation.

Poll will be opened after the AGM to vote on this proposed change, if a majority votes for the change BUSA will propose this change to BUCS and let membership know of their decision.

<p>8.</p>	<p>Officer Elections Questions were asked to the applicants of the contested Roles</p> <p>Fleet Racing Officer Daniel Fox Lydia Barber</p> <p>Team Racing Officer Jamie Webb Will Knatchbull</p> <p>Keelboat Officer Cat Hunt George Kennedy</p> <p>Western Area Chair Will Cunliffe Eleanor Gibson.</p> <p>Within the uncontested role section Patrick will become Eastern Area Chair and Kate will become Midlands Chair. We thus don't at present have an area chair for the Northern region. Chair asks interested parties to get in touch as soon as possible.</p>
<p>9.</p>	<p>Any Other Business</p> <ul style="list-style-type: none"> - BUSA Social Media Good Practice Guide Peter Saxton, BUSA President - Social media caused a couple of incidents this year. There has since been a 'good practice' document produced by BUSA. Each USC is asked to have an individual to monitor their social media behavior. The BUSA code of conduct has been updated to follow the Social Media guidance. - Gender equality and inclusion Peter Saxton, BUSA President - The question has been asked 'what form should Match Racing take in the future?' A discussion on the gender balance on the boats has been had. The majority of students in Universities are female however in sailing the sport is male dominated. There are potential opportunities to arrange match racing in other boats (not Elliots as used currently). If we were to use boats with 4-5 crew BUSA should follow implement rules to increase the gender balance, however we want to ensure 'tokenism' isn't implemented. Better gender balance for future is the direction BUSA is heading which follows the route RYA and World Sailing is taking.
<p>10.</p>	<p>Results of the 2020-2021 elections announced</p> <p>Fleet Racing Officer- Daniel Fox Keelboat Officer - Cat Hunt Team Racing Officer- Jamie Webb Western Area Chair Officer - Will Cunliffe</p> <p>All uncontested have been voted in. A total of 83 votes were received.</p>
<p>11.</p>	<p>Annual General Meeting Dates for the coming year</p> <ul style="list-style-type: none"> - 2021 AGM to be held during the BUCS Yachting Championships