

**The BUSA Committee will meet on 10th August 2021
via Google Meet CALL, 18:30 - 20:00**

Use the following link to join the meeting: <https://meet.google.com/axs-uhtp-ygm>

Attendees: Hugh Braidwood, Alaric Bates, Daniel Fox, Dom Lewis, Elysia Dooley, Emma Hartley, Hebe Hemming, Jake Miller, Natalie Clarkson, Liv Teasdale, Natalie Clarkson, Jess Beecher

Actions	Lead
Have a look at the 2021-22 year plan document	ALL
Sharing of the following information to all regions: <ul style="list-style-type: none"> • Development questionnaire • Membership survey • Bidding for BUCS events 	Area Chairs
Create a poll for committee to decide on what jacket to have for this year	HH
Contact Dan if you are able to help out at BUCS Fleets in November	ALL
Share team racing event work guide and send to relevant people to circulate	DL
Look into the best way to share the alumni team sign-up sheet	DL/EH
Set up a meeting to organise keelboat team racing training	DL
Get in touch with the organiser of the UK Team Racing Tour	HB
Talk to Jack Fenwick regarding use of RS21s for BUCS Match Racing Champs	HH
Get in contact with Kate if clubs in your region are struggling to get membership data	AC's
Communicate content that needs to be shared regarding all development updates	KL
Write up report for BUSA Summer TR Champs and provide photos	HH/LT
Invite Dom to regional meetings to help with any Q&As regarding team racing	AC's
Confirm 2021-22 Championship dates for BUCS & prepare bidding documents	DO's/HB /EH/HH
Chat to Cleo about the possibility of using the BUCS office for next committee meeting	HB

Committee Meeting Minutes

	Item	Lead
1.	<p><u>Apologies for Absence</u></p> <p>Notified; Peter Saxton, Kate Ledgard, Harry Johnstone, Nicole Ames, Pippa Cropley, Jon Crawford</p>	HB
2.	<p><u>Chair Update</u></p> <ul style="list-style-type: none"> - Administrator Role Open; Hugh is moving on due to a promotion to a full-time role at UEA, we will be contacting the applicants from the last time the role was advertised and will keep the committee updated with the progress - BUSA Summer Champs; this was the first time BUSA ran an event rather than the host club for a while and it went really well. Volunteer/umpire expenses are being processed now. RYA's TR promo video has now been shared, thank you to the RYA for some great content! - Royal Thames have been in touch as they would like to increase their reach with young people, if anyone has any ideas to promote this then let EH know - Year plan available to view on the shared drive - if anyone has any comments on this then let EH/HH know - Bids will open soon for main BUCS championships which will need quite a lot of sharing, especially by Area Chairs - Mailing lists for students; it would be useful to reach to a wider student audience rather than just club committees 	EH
3.	<p><u>Vice Chair Update</u></p> <ul style="list-style-type: none"> - Committee Jackets <ul style="list-style-type: none"> - A poll will be made to decide on what jackets the committee would like for this year - Sponsorship <ul style="list-style-type: none"> - Rooster, Andrew Simpson Foundation and KSail will have all their partnership agreements updated 	HH
3.	<p><u>Finances Report</u></p> <ul style="list-style-type: none"> - No updates currently, an update on the accounts will follow 	JC
4.	<p><u>Discipline Officers</u></p> <ul style="list-style-type: none"> - Fleet Racing <ul style="list-style-type: none"> - Schools week and Firefly nationals did not happen but it would be good to promote their other events - Planning and work towards fleets; 20th-21st November; need help from committee (please chat to Dan) - Team Racing <ul style="list-style-type: none"> - Dom has made a guide on how to organise team racing events, which will be put on the Shared Drive, also sent to Keith to proof read - Google Form set up for people to apply to be part of an alumni team for additional sailors to get involved - Keelboat team racing - Queen Mary are keen to host training weekend 	DF DL

	<p>in early October (Cardiff also an option in September) - need a detailed chat in the next week or so</p> <ul style="list-style-type: none"> - Hebe, possibly Rebecca will be able to help Dom with this - Potentially run a warm up event and a main event later next Easter - Open to feedback from area chairs <p>- BUSA TR league to be set up for this year (regional) - one event in each zone throughout the year to give people an overall score - help support teams who are maybe less skilled but want some competition e.g. Warwick Turtle</p> <ul style="list-style-type: none"> - Keelboating <ul style="list-style-type: none"> - No updates currently (see points above regarding keelboat team racing) - Match Racing <ul style="list-style-type: none"> - Jack from RYA has mentioned that the RS21s will be at Ullswater in April which could be used for the BUCS Match Racing Finals 	RC HH
5.	<p><u>Development Update</u></p> <ul style="list-style-type: none"> - Nearly ready to share the RYA/discover sailing resources - just really need Pip/Liv to confirm when it can be posted on social media, will also be shared on the website. Big thank you to the RYA for this. - The development fund is happening this year - need to confirm a few things - then social media posts - would like to set deadlines etc. - PLEASE could the area chairs really get on it in terms of filling out the club survey! I was aiming on setting up a meeting with them each individually on the results but need to get results to give them this! It's supposed to be filled out by the outgoing committee but I really don't mind who fills it in as long as it's last year's data. - Area chairs - please encourage unis to sign up to this years USC Green Blue sustainability challenge - again we need a media post for this 	KL
6.	<p><u>Media Update</u></p> <ul style="list-style-type: none"> - No particular update, will carry on getting content shared when it comes through - Who is supposed to be writing the report for the BUSA Summer TR Champs - Hebe will write up a report, Liv will provide some photos to be included on it 	PC/LT
7.	<p><u>Area Chairs</u></p> <ul style="list-style-type: none"> - Scotland <ul style="list-style-type: none"> - Trying to promote both surveys - Three qualifier dates picked for bidding which is also open, applications are already coming in - Dundee is thinking about buying four new Firefly hulls to pass fittings over and current hulls will be sent to Rondar for refurbish - question over whether they will be matched, MG gave the thumbs up for it - Eastern <ul style="list-style-type: none"> - No update currently 	JM IB ED AB HJ NC

	<ul style="list-style-type: none"> - Midlands <ul style="list-style-type: none"> - Bosun training day planned to run alongside Loughborough's team racing training event, meeting with KSail to budget for it - Shared online drive to provide resources and share a calendar with teams to see who are available to train - Want a push with keelboating development in the region - Some clubs also having issues getting details from their SUs to fill out the development survey - Western <ul style="list-style-type: none"> - Yachts available for match racing practice which Alaric has been enquiring about - Plymouth have lost all their data from the past year so they won't be able to fill it out, chat to Kate to see if she would like - South Central <ul style="list-style-type: none"> - No update currently - Northern <ul style="list-style-type: none"> - Mostly trying to push out the survey - Will set up a region meeting to go over plans and development for 2021-22 - Need a handover with Pip <p>Chat to Dom if you would like him to join your region meetings to help answer any questions about team racing.</p>	
8.	<p><u>Secretary Update</u></p> <ul style="list-style-type: none"> - Membership survey; the deadline for USCs to complete this is early/mid September so we need to do a big push of this over the coming weeks - Cleo Lyn from BUCS has been promoted into a new role as Event Coordinator, meaning a new Event Administrator will be taking over the role from the start of September, congrats Cleo! <ul style="list-style-type: none"> - BUCS publish a provisional events calendar at the end of August, so we will aim to have all dates for championships confirmed by then - The new BUCS Event Admin and BUSA Sec will be able to collaborate on amending and signing a new SLA for 2021-22 - All paperwork and archives stored in boxes have now been scanned and digitised, these will be added to the shared drive and we can look to add these to the website by creating a new 'history and archives' page <p>RYA:</p> <ul style="list-style-type: none"> - Please take a look at the RYA Youth/Women's match racing events, that can lead to qualification for worlds next year. Shared on British Keelboat Sailing Facebook page - Jess will not be on emails from next Tues for two weeks due to house moving 	HB
9.	<p>Notified Any Other Business</p> <ul style="list-style-type: none"> - None 	EH
10.	<p>Next Meeting Dates; 26th October 2021 (hopefully in person)</p>	HB