## BUSA STANDING ORDERS

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## A. BUSA CODE OF CONDUCT

1 This Code applies to all Officers, Personal Members, Member Clubs and their members, whether competing in the Events, attending meetings and functions of the Association or where they are representing the Association, including verbally and in written correspondence.

2 No person or Club shall:
2.1 breach the Constitution/Standing Orders
2.2 bring the Association into disrepute
2.3 bring the sport of sailing into disrepute
2.4 commit Gross Misconduct (as defined by the RRS)
2.5 injure or damage the property of the Association or venue
2.6 disobey the reasonable orders or instructions of race officials officiating at the Events
2.7 in the case of Officers, fail to properly perform their duties.

Failing to adhere to Section 2 of this Code shall be disciplinary offence.
3 Any allegation that a disciplinary offence has been committed shall be sent in writing in the first instance and in full to the Secretary or Chair to the Association who shall bring it to the attention of the Chair withinseven days of the incident. The Chair may advise the General Committee of the receipt of a complaint, however it is at their discretion.

4 No complaint under Section 2.3 or 2.4 shall be accepted if it was considered by the Protest Committee or International Jury of one of the Events or of an event where there is an official BUSA presence and no further action was taken.

5 Where the Protest Committee or International Jury of an Event or of an event where there is an official BUSA presence has found the accused guilty of Gross Misconduct under the RRS, BUSA shall accept that finding of guilt and it may not be overturned.

6 The Chair shall appoint a panel of at least three members to investigate the disciplinary offence. The Chair may be a member of the panel. The members of the panel shall be impartial and the Chair shall endeavour to ensure that no member appointed to hear a particular matter shall have had any prior involvement with the matter. Each member, upon appointment to the panel, shall disclose to the Chair any prior involvement with the matter and circumstances likely to affect (or appear to affect) his/her impartiality and the Chair shall determine whether that member should nevertheless serve on the panel.

Should a party in a particular matter raise an objection to the composition of the panel then the Chair shall rule on the legitimacy of such objection.

7 The panel must inform the accused person or persons of the allegation and allow them to view all evidence which has been considered by the panel. The accused person or persons must be permitted to make representations to the panel before it reaches a decision. The panel may take representations orally or in writing.

8 The panel shall determine whether or not the accused person or persons is guilty of the offence, and if so, impose a punishment.

9 The panel may impose the following punishments:
9.1 Expulsion from the Association
9.2 Suspension from the Association for a specific period of time
9.3 Exclusion, permanent or temporary, from the Events or membership of representative teams of the Association
9.4 In the case of Officers, removal from office
9.5 Compensation for damage or loss incurred
9.6 A warning
9.7 Admonishment

10 There is no right of appeal against the findings of fact of the disciplinary panel. However, the decision of panel may be appealed on the grounds that:
10.1The procedure followed by the panel was improper
10.2The decision was perverse and was not one which a reasonable panel could have reached on the evidence presented to it

11 Any appeal shall be lodged with the Secretary or Chair of the Association within seven days of the decision of panel being published.

12 The Chair shall appoint a panel (who may be from out with the Association) he deems to be suitably qualified to hear the appeal. No member of the appeals panel shall have been a member of the disciplinary panel or have been involved in the investigation of the offence. If the case requires additional external support in hearing the appeal, it can be forwarded to the SDRP (Sports Dispute Resolution Panel).

13 After hearing the representations of the appellant and the disciplinary panel, the panel hearing the appeal may:
13.1Uphold the decision of the disciplinary panel
13.2Quash the decision of the disciplinary panel
13.3Remit the matter back to the disciplinary panel for fresh consideration

14 Where a disciplinary offence involves the Chair, their duties under this Code shall be performed by a Vice-President.

Adopted by the General Committee
Neil Marshall
CHAIR 2017-2019

## B-CONDUCT OF MEETINGS

## 1. MINUTES

The Secretary to the Association (or their appointed deputy) shall act as Secretary to the General Meeting and shall keep full and proper minutes of the proceedings of the Meeting. The Minutes shall record all those present.

## 2. BUSINESS \& AGENDA

2.1 No business shall be discussed at a General Meeting unless it appears on the Agenda.
2.2 Emergency business for insertion in the Agenda shall be submitted to the Chair prior to the start of the General Meeting and he shall put the question to the General Meeting "that the business stated be accepted onto the Agenda". The Meeting may accept the business by a two-thirds majority and it shall be considered in the normal manner.
2.3 The General Committee may direct that an item of special business be inserted onto the Agenda prior to the start of the General Meeting.
2.4 The Chair shall determine the order of the Agenda, which shall be ordered as follows:

- Apologies for Absence
- Minutes of the Previous Meeting
- Matters Arising
- Reports of the Officers
- Event Planning
- Elections
- Other Items of Business
- Emergency and Special Business


## 3. THE CHAIR

3.1 The Chair of a General Meeting shall be the Chair of the Association. Where the Chair cannot preside, a member of the Executive committee shall take the Chair.
3.2 The Chair shall co-ordinate the proceedings and direct the order of business in accordance with these Standing Orders.
3.3 The Chair shall not move any motion or amendment from the Chair.
3.4 Members shall respect the Chair without question and submit to their authority when called to do
so. No Member shall speak when the Chair is addressing the Meeting.

## 4. SPEAKING RIGHTS

4.1 The Chair shall decide the order of speaking and no Member shall address the Meeting unless called to do so. The Chair may limit the length of speeches. Observers will not have the right to speak at the Meeting.
4.2 The Chair shall not unreasonably refuse a Member the right to speak.
4.3 All comments shall be directed at the Chair.
5. VOTING
5.1 Voting at the Meeting shall be by show of hands unless the Chair otherwise directs. Only those entitled to vote shall vote. This does not affect the right of Members to vote by post or email.
5.2 Once passed, a resolution of a General Meeting shall not be amended or rescinded at that Meeting.

## 6. EMAIL OR POSTAL VOTING

6.1 Once the Agenda has been issued to the Members, any Member may vote by post or email provided that they comply with these Standing Orders.
6.2 The General Committee may prescribe the form in which email or postal votes are to be given and make any such form available on the BUSA website.
6.3 In the case of a Member Club, the President or other chief officer of the Club shall communicate the Club's votes to the Secretary to the Association no later than the second working day before the Meeting.
6.4 In the case of any other Member, the Member shall communicate their vote to the Secretary to the Association no later than the second working day before the Meeting.
6.5 The Secretary to the Association shall deliver all received postal and email votes to the Chair prior to the start of the Meeting. Prior to the start of the Meeting, all postal and email votes shall be kept secret by the Secretary.
6.6 Where the Secretary has reasonable grounds to believe that any vote received has been improperly made or has not been properly authorised by a Member Club, he or she is entitled to make such inquiries as thought fit to establish the validity of the vote. The Secretary shall report the matter to the Chair who shall have the final decision on whether or not the vote is valid.
6.7 After any vote has been taken at the Meeting, the Chair shall declare the number of postal/email votes received and their effect on the result.

## 7. MOTIONS \& AMENDMENTS

7.1 All motions and amendments shall be proposed by one Member and seconded by another from a different Member Club or Personal Member. Once submitted, a motion or amendment may not be withdrawn except with the consent of the Chair prior to the General Meeting or with the consent of the Meeting once it has commenced.
7.2 The proposer of a motion shall have the right to sum up immediately before the vote but may not introduce new material into a summing up speech.
7.3 In the absence of discussion, the Chair shall request further speeches before any vote.
7.4 Any amendment shall fall within scope of the substantive motion.
7.5 Only one amendment may be discussed at a time.
7.6 The amendment shall be read to the General Meeting and the Chair shall ask the proposer of the motion if he accepts the amendment. If so, the motion is amended and shall be considered as normal.
7.7 If the proposer does not accept the amendment, then General Meeting shall discuss and vote on the amendment in the normal manner.
7.8 The Chair of the meeting has the right to curtail the discussion at their discretion.

## 8. PROCEDURAL MOTIONS

8.1 The following procedural motions are always in order and shall take priority over all other business, save a point of order:
8.1.1. Challenge to the presence of a quorum
8.1.2. Motion of no confidence in the Chair
8.1.3. Motion to challenge the Chair's ruling
8.1.4. That the motion be taken in parts
8.1.5. That the question be now put
8.1.6. That the question be not put
8.1.7. That the motion be referred to a body for investigation
8.1.8. That the Meeting be adjourned
8.2 A procedural motion under SO 7.1 shall require a two-thirds majority to pass.
8.3 The Chair shall accept a challenge to the presence of a quorum immediately and shall rule on the presence of a quorum.
8.4 There shall be one speech for and one speech against in all procedural motion debates.
8.5 If the General Meeting votes to adjourn the Meeting, it shall consider the date, time and place of the resumed Meeting.

## 9. POINTS OF INFORMATION/ORDER

9.1 A point of order shall take precedence over all other business and shall be directed to the Chair in the form of a question.
9.2 A point of information may be made by any person with speaking rights, provided that the Member addressing the General Meeting at the time gives way.
9.3 A point of information is a factual statement, and not a statement of belief or opinion.

## C-ELECTIONS

## 1. NOMINATION

Any nomination for election shall be made in writing to the Secretary to the Association not less than fifteen days prior to the General Meeting at which the election is to occur. It is not a requirement to attend the General Meeting, however attendance is preferred.

## 2. SPEECHES \& QUESTIONS

All candidates shall be entitled to address the Meeting, if in attendance, prior to the ballot for a time specified by the Chair. Members shall be entitled to put questions to the candidates.

## 3. VOTING

Voting shall be by show of hands or by ballot papers, as defined by the Chair at the beginning of elections. Only those entitled to vote shall vote.

## 4. COUNTING \& DECLARATION

The Secretary or Officer shall conduct the count of the show of hands or ballot papers for each position and inform the Chair of the results. Any dispute shall be resolved solely by the Chair. The Chair shall declare the results to the General Meeting and certify the results as true and accurate.

## D - FINANCIAL

## 1. EXPENSES

All bona fide fees and expenses incurred on behalf of Association by the Senior Officers or Officers or its official representatives in the execution with their office shall be reimbursed by the Association, as per the BUSA expenses policy.

Only in exceptional circumstances shall reimbursement be made without a receipt.
2. TRAVEL CLAIMS

Reasonable travel expenses will be reimbursed on the production of appropriate receipts. The Honorary Treasurer or Secretary may refer any particular claim to the Chair for a decision if either believes the claim may be inappropriate
Travel expenses for BUSA Teams must be authorised by the Treasurer before the expense is incurred.

## 3. ACCOMMODATION

Accommodation costs are only to be incurred with the prior approval of the Honorary Treasurer (for committee expenses) or the General Committee (in all other cases).

## 4. SPONSORS

The General Committee must ratify all sponsors to ensure that there are no conflicts of interest.

## 5. TEAM EXPENSES

BUSA Team members (as defined below) may be reimbursed for their entry fees or travel costs in attending events in the United Kingdom or elsewhere. Reimbursement will only be made if:
1 Each team member is a student as defined by the BUCS Regulations
2 The expenditure is authorised by the fixtures committee.
3 A full event report has been submitted to the Secretary in the required format by the team captain within the requested timescale.
4 The team member has submitted a media profile to the Secretary.
A BUSA Team is group of sailors who have been selected through fair and open selections by the fixtures committee or as determined by the General Committee. The Team must compete under the name of "BUSA".

## E - COMMITTEE ROLES \& RESPONSIBILITIES

| Role | Term | Student (at time of election)/Volunteer | Max term |
| :---: | :---: | :---: | :---: |
| President | 2 years | Volunteer | N/A |
| Vice President | 2 years | Volunteer or Student (Past BUSA Committee member preferred) | 2 terms (4 years) |
| Vice President | 2 years | Volunteer or Student (Past BUSA Committee member preferred) | 2 terms (4 years) |
| Chair | 2 years | Student (Past BUSA Committee member preferred) | 2 terms (4 years) |
| Vice Chair | 1 year | Student | 2 terms (2 years) |
| Honorary Treasurer | N/A | Volunteer | N/A |
| Development Officer | 1 year | Student | 2 terms (2 years) |
| Team Racing Officer | 1 year | Student | 2 terms (2 years) |
| Fleet Racing Officer | 1 year | Student | 2 terms (2 years) |
| Match Racing Officer | 1 year | Student | 2 terms (2 years) |
| Keelboat Officer | 1 year | Student | 2 terms (2 years) |
| Media Officer | 1 year | Student | 2 terms (2 years) |
| Scottish Area Chair | 1 year | Student from Scottish University | 2 terms (2 years) |
| Northern Area Chair | 1 year | Student from Northern University | 2 terms (2 years) |
| Midlands Area Chair | 1 year | Student from Midlands University | 2 terms (2 years) |
| South-Central Area Chair | 1 year | Student from South-Central University | 2 terms (2 years) |


| Western Area Chair | 1 year | Student from Western University | 2 terms (2 years) |
| :--- | :--- | :--- | :--- |
| Honorary Member(s) | N/A | Volunteer - Maximum of 3 | None |
| BUSA Secretary | 1 year <br> rolling <br> contract | Non-student employed by BUSA | N/A |
| NGB Representative | N/A | RYA Employee | N/A |
| BUCS Representative | N/A | BUCS Employee | N/A |

## Role Descriptions:

## PRESIDENT

Who will I report to?
I advise the committee and inform the Chair on relevant matters

## What will I be responsible for?

The President's role is to provide institutional memory to a committee with a high membership turnover. They are to dip in and provide expert guidance where required, and support members of the committee as they are invited, or see fit.

- I will provide continuity to the committee, and assist in preserving BUSA's reputation. .
- I will provide 'senior guidance' as required and act as the final arbiter in the case of disputes within the workings of BUSA.
- I will support committee members in their roles as required.
- I will mentor the Chair and Vice-Chair in their roles.
- I will assist and push the Committee to meet its agreed targets and deadlines on behalf of the BUSA members, and help to guide the strategic plans of the committee.


## What else can you tell me about the role?

Committee meetings happen roughly 6 times per year, which require my attendance.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and 1-2 hrs per month of admin work.

## VICE PRESIDENT (2 posts)

## Who will I report to?

I will liaise with the President and Chair, and guide members of the committee as appropriate.

## What will I be responsible for?

The Vice President's role is to provide short-term institutional memory to a committee with a high membership turnover. They are to dip in and provide expert guidance where required, and support members of the committee as they are invited, or see fit.

- I will take on an advisory role for the rest of the committee.
- I will act as a knowledge base for members of the committee, providing continuity between shorter term roles such as those of the regional representatives.
- I will work closely with the chair whilst setting strategy and policies for operations of the association.
- I will support committee members in their roles as required.
- One VP will support the Area Chairs
- One VP will support the Active committee and chair the Fixtures Committee


## What else can you tell me about the role?

The role is best suited to people who have experience of running events at their university, and to have a broad knowledge across the different types of sailing.
Final year and postgraduate students are best suited for the role, as they are likely to have had the most exposure to BUSA, it's events, and may have sat previously on the committee.

## How much time will I need to give to the role?

Minimum of 4 meetings a year, and 1-2 hrs per week of admin work.

## CHAIR

## Who will I report to?

I advise the committee and inform the President

## What will I be responsible for?

The Chair's responsibilities extend from compiling the agenda and chairing committee meetings, to providing the central point of contact from BUSA to administration organisations including BUCS, ICSA and the RYA.

- I will compile the Agenda for each committee meeting with the Vice-Chair, and send to the Secretary.
- I will direct the Secretary as to the location, date and time of meeting venues to be booked.
- I will chair each committee meeting, or to invite the Vice-Chair to chair in my absence.
- I will communicate with administration organisations. Principally BUCS, ICSA and the RYA.
- I will represent student sailing at the appropriate BUCS forums.
- I will compile the agenda for each annual general or extraordinary general meeting, as directed by the committee.
- I will ensure that the committee application procedure is run fairly.


## What else can you tell me about the role?

The role requires a high level of diplomacy and clarity. It can be quite challenging at times. There is a high frequency of emails and small jobs which need tending to more often than you think.
Secretary and workloads should be co-managed with NGB representative.
How much time will I need to give to the role?
Minimum of 4 committee meetings per year
BUSA AGM plus representative activity
1 day of admin before each committee meeting
2- 3 hours a week of admin

## VICE CHAIR

## Who will I report to?

I will report to the chair and Executive Committee
What will I be responsible for?

The Vice Chair's responsibilities largely mirror the Chair's, in that they are to support the Chair in their duties. Specifically they are to liaise with major stakeholders which BUSA engage with, and to directly communicate with the SSS committee alongside the Scottish area representative.
The Vice Chair will also sit on the Fixture sub-committee.

- I will compile the Agenda for each committee meeting with the chair, and send to the Secretary.
- I will liaise directly with any additional organisations, such as SSS or regional committees which may arise in future.
- I will chair committee meetings when invited by the chair.
- I will compile the executive summary of each committee meeting
- I will communicate with major stakeholders: Sunsail, sponsors, and host clubs as required.
- I will represent student sailing at the appropriate BUCS forums alongside the chair.
- I will assist in compiling the Agenda for each annual general or extraordinary general meeting, as directed by the committee.
- I will ensure that the committee application procedure is run fairly.
- I will sit on any Fixture committee which may be created for event delivery.


## What else can you tell me about the role?

The role requires a high level of organisation, and requires an effective working relationship with the chair, VPs and President.
How much time will I need to give to the role?
Minimum of 4 committee meetings per year
BUSA AGM plus representative activity
1 day of admin before each committee meeting
2-3 hours a week of admin

## HONORARY TREASURER

Who will I report to?
The committee

## What will I be responsible for?

The Treasurer's role is to maintain the financial position of BUSA, through allocating achievable budgets, invoicing member clubs, and administering expenses.

- I will maintain and present accounts for each meeting and the AGM.
- I will set appropriate affiliation fees in line with the wider financial picture.
- I will invoice member clubs for affiliation fees.
- I will provide the fixtures committee with a budget for BUSA teams each year.
- I will scrutinise and pay committee expenses where appropriate.
- I will ratify each championship budget, as provided by the treasurer of the host organisation

What else can you tell me about the role?
Often fill an advisory role for other matters.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and in general, it varies between 1-2 hours per month to 1-2 hours every fortnight.

## DEVELOPMENT OFFICER

Who will I report to?

## The committee

## What will I be responsible for?

The Development Officer take responsibility for overseeing the development of student sailing through BUSA. This role is a development role, with a view to grow the BUSA provision of student sailing, through both training opportunities and membership consultation.

- I will identify the key areas of development needed within student sailing, with the help of the Area Chairs.
- I will communicate feedback from development events and consultation to the committee.
- I will inform the committee of the key development areas needed within student sailing.
- I will produce a development plan with the area chairs, which is achievable.
- I will identify areas of funding needed to further student development, and to put together funding requests with the help of the Treasurer.
- I will look to improve BUSA provision for all experience levels, including beginners.


## What else can you tell me about the role?

This role depends on what universities will benefit from year on year so focus may vary depending on the needs of students at the time.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and 2-3 hours per week.

## TEAM RACING OFFICER

## Who will I report to?

The committee

## What will I be responsible for?

The Team Racing Officer takes responsibility for overseeing the provision of team racing for BUSA, principally: the area qualifiers, the playoffs and the BUCS Team Racing Championship.
They also form part of the fixtures committee, to select BUSA teams, identify events to attend, and facilitate the attendance at them.

- I will oversee the bidding process for:
- Team Racing Finals
- Team Racing Playoffs
- Area Qualifiers
- I will act as the liaison between the committee and the host club for:
- Team Racing Finals
- Team Racing Playoffs
- I will communicate feedback from Team Racing events to the committee.
- I will sit on the fixtures committee with the FRO, MRO, KBO, VC, and VP.


## What else can you tell me about the role?

This role requires knowledge from competing in Team Racing events prior to becoming an officer

## How much time will I need to give to the role?

Minimum of 4 meetings a year, and approximately 2 hours per week. This may increase in the run up to events.

## FLEET RACING OFFICER

## Who will I report to?

The committee

## What will I be responsible for?

The Fleet Racing Officer take responsibility for overseeing the provision of fleet racing for BUSA, principally the BUCS Fleet Racing Championship. This role is a development role, with a view to grow the BUSA provision of Fleet Racing
They also form part of the fixtures committee, to select BUSA teams, identify events to attend, and facilitate the attendance at them.

- I will oversee the bidding process for the BUCS Fleet Racing Championships.
- I will act as the liaison between the committee and the host club for the BUCS Fleet Racing Championships.
- I will communicate feedback from Fleet Racing events to the committee.
- I will develop the provision of Fleet Racing for students.
- I will sit on the fixtures committee with the FRO, MRO, KBO, VC, and VP.


## What else can you tell me about the role?

This role requires knowledge from competing in fleet racing events prior to becoming an officer.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and approximately 2 hours per week. This may increase in the run up to events.

## MATCH RACING OFFICER

## Who will I report to?

The committee
What will I be responsible for?
The Match Racing Officer take responsibility for liaising with the RYA in the provision of the Match racing championships. This role is a development role, with a view to grow the BUSA provision of Match Racing They also form part of the fixtures committee, to select BUSA teams, identify events to attend, and facilitate the attendance at them.

- I will liaise with the RYA as to the provision of the Match Racing Championships.
- I will develop further opportunities for student match racing with the RYA.
- I will sit on the fixtures committee with the FRO, MRO, KBO and VP.


## What else can you tell me about the role?

This role requires knowledge from competing in match racing events prior to becoming an officer.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and approximately 2 hours per week. This may increase in the run up to events.

## KEELBOAT OFFICER

Who will I report to?
The committee
What will I be responsible for?
The Keelboat Officer takes responsibility for overseeing the provision of keelboat racing for BUSA, principally the BUCS Yachting Championships. This role is a development role, with a view to grow the BUSA provision of Keelboat sailing.

They also form part of the fixtures committee, to select BUSA teams, identify events to attend, and facilitate the attendance at them.

- I will act as the liaison between the committee and Sunsail for the BUCS Yachting Championships.
- I will communicate feedback from keelboat events to the committee.
- I will organise keelboat training opportunities for students.
- I will sit on the fixtures committee with the FRO, MRO, VC, and VP.


## What else can you tell me about the role?

This role requires knowledge from competing in keelboat/yachting events prior to becoming an officer.

## How much time will I need to give to the role?

Minimum of 4 meetings a year, and approximately 2 hours per week. This may increase in the run up to events.

## MEDIA OFFICER

## Who will I report to?

The committee
What will I be responsible for?

- I will manage and moderate BUSA's social media channels, principally Facebook, Instagram, Twitter, and Youtube.
- I will present and promote the championship events on social media.
- I will help the secretary maintain the website, including obtaining and publishing studentsubmitted event reports and news items.
- I will promote BUSA activities, both to student members and externally.


## What else can you tell me about the role?

May be required to attend some BUSA events for media related duties.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and approximately $3 \mathrm{hrs} /$ week.

## AREA CHAIR ( 5 posts - Scottish/Northern/Midlands/South-Central/Western)

Who will I report to?
The committee

## What will I be responsible for?

The Area Chairs are to act as the BUSA point of contact in their area, providing the structure to ensure a link between the BUSA committee and the affiliated University Sailing Clubs in that area.

- I will set up and facilitate discussion in my respective area.
- I will communicate the actions of the committee to those in my area, and feedback the views of affiliates in my area. This may be via the maintenance of an area Facebook group.
- I will support the Team Racing Officer in running the bidding process for my area qualifier.
- I will act as the liaison between BUSA and the host of their area BUCS Team Racing Qualifier. I may also be required to be the Event Director at the Qualifier event.
- I will support the Fleet Racing, Match Racing and Keelboat Officers with the promotion and delivery of their events (if required).
- I will support the Development Officer by informing them of my area's Development needs and facilitate the provision of development opportunities.
- POTENTIAL GROWTH: These roles have been given the title of Chair to encourage regional committee development if desired.


## What else can you tell me about the role?

Maintaining good contact with USCs in the region is extremely useful.
How much time will I need to give to the role?
Minimum of 4 meetings a year, and depending on regional events, and any extra roles undertaken, around 1-2 hours a week. This can vary during times of peak activity.
Will be required to act as event organiser for the regional BUCS Team Racing Qualifiers events.

## HONORARY MEMBER(S)

Who will I report to?
The committee.
What will I be responsible for?

- I will assist with BUSA matters.
- I will provide advice.
- I will help out at BUSA events.


## What else can you tell me about the role?

The honorary member's role is to provide the committee with the ability to invite those with expertise in certain areas onto the committee, to aid with the provision of service, governance, or development.
How much time will I need to give to the role?
Varied, on average 1 day a month

## Addendum E - Description of Categories

BUSA Member Clubs shall belong to one of three proposed categories: BUSA Competitive Member Clubs, BUSA Developmental Member Clubs and BUSA Participation Member Clubs.

## BUSA Competitive Member Club

- All benefits of BUSA Developmental Member Club.
- Members may represent BUSA on teams (e.g. tour events).
- May enter BUCS team, match, fleet and yacht racing events to the maximum number of entries permitted by the event notice of race (subject to entry deadlines).
- May bid to host BUCS events (Team racing finals, playoffs etc.).


## BUSA Developmental Member Club

- All benefits of BUSA Participation Member Club.
- Members may compete in BUSA yachting, with no more than two members per team.
- RYA Affiliation included in Subscription.
- Full voting rights at AGM.
- Members eligible for committee positions.
- Club details published on the BUSA website.
- Member club can request BUSA funding for support with training.
- Support from BUSA in finding race officials for events.

BUSA Participation Member Club

- Members may enter BUCS team \& match racing events with no more than one team per event.
- Members may compete in BUSA fleet racing events, entering no more than two boats.

The Subscription Fee will be determined each year by the BUSA General Committee

