THE BUSA GENERAL COMMITTEE WILL MEET ON MONDAY 9TH MARCH 2020 VIA SKYPE CALL- 18:30 HRS

Attendees;

Abby West, Karen Thomas, Peter Saxton, Matt Goodbourn, Iona Smith, Nicole Ames, Joe Penhaul Smith, Jess Beecher, Catherine Hunt, Grace Bradley-Shankar, William Birchall, Hannah Peters, Ailsa Muskett, Kieran Graham

Actions;

MG - Paperless banking and Bank Mandate update

NA - BUSA Bibs damage deposit and late return fine to be brought together.

NA/IS – prepare regional restructure proposal document to share with membership in preparation for AGM

NA/TD's – draft how the Team Racing bidding documents could be changed for next year considering lessons learnt from this year (track proposed changes on current document). NA – continue to support the Irish teams to join the Scottish Series.

KT/AW – Plan for the addition of a new area chair if the 6th region is voted in at the AGM KT/HP – prepare changing SO and constitution documents for membership to approve at AGM

HP - continue to progress with the Insurance talks

HP/KT/AW – fill the 'Committee Handbook' dropbox file with relevant documents to prepare for handovers.

HP – add the Coronavirus statement to all the April Championship information pages on the website.

CH – finalise the yachting BUSA team bidding document, pass to HP to publish.

WB – bring together key information for fleet events to promote to the membership. To be added to BUSA calendar plus a news article on the website.

JP – Investigate the introduction to Umpiring course at Imperial in the near future and share appropriately.

	Item	Lead
1.	Apologies for Absence Notified; None	КТ
2.	Notifications of AOB - Rooster partnership update - Insurance - Coronavirus statement	КТ

	- Ireland Team Racing in the UK added into Team Racing event update section	
3.	Minutes from the last meeting - Paperless banking and Bank Mandate to be actioned (MG) - BUSA Bibs damage policy and late return fine finalised(NA)	КТ
4.	 Executive Committee Update KT, AW, HP have brought together a plan for the year ahead through a gantt chart to include timings to start publishing event information, bidding documents and development windows etc. A 'Committee Handbook' dropbox has been created which will be shared with the committee and used as a place to find all key documents and guides for committee members, this should help with handovers. Dinghy show attendance from KT and AW; they met with different class associations and productively discussed University sailing A disciplinary notice has been brought together by KT and PS 	КТ
4.	 2019-2020 Events update: <i>Team Racing</i> Regional Update (Qualifiers and Playoffs) This year saw a very breezy qualifiers, it has become clear host clubs need to ensure they can provide enough shore staff to handle similar conditions in the future, the BUSA bidding document will be amended to improve this for next year. Playoffs went ok, there were some Jibs which were damaged, this matter is being managed. Event update (Finals); Contract is nearly ready to sign and planning is going well. 	NA
	 -Evaluation of championships structure Championship re-structure update; IS and NA have brought together a proposal document through a presentation. This includes evidence and budget for a potential region restructure and the addition of a 6th region. They are awaiting feedback from this presentation to then bring together a formal proposal for approval. There are only a few (one or two) potential new clubs who will join BUSA in the future, we should not be too optimistic about the number of new clubs which join each year. There was only one region which was oversubscribed by only 1 team this year. Is there a downward chain in the number of students year on year? Could be something to ask BUCS. Jacqui from the RYA has confirmed there should be enough umpires to cover this additional regional qualifier - the registry is not exhausted. MG expresses the difficulties in obtaining lead race officials for qualifiers. How will playoff and finals work? IS suggests instead of playoffs there would be a 'Trophy Final' and 'Championship Final' each with BUCS points available. It does not seem feasible to have an even larger final than currently. These new finals could be a 2-day event in the future with Trophy being run on what is currently playoff weekend. By removing playoffs, we could be putting all regions on a more even footing. More universities have facilities to host a smaller final (4 less teams, allowing 4 flight racing), which is better from a development perspective. For next 	IS

	 year we would keep the 'Championship Final' a 3-day event. There would be no limit on 2nd teams going to the same event. 3rd teams are yet to be decided. A smaller event could run more cost effectively, with the extra region the qualifiers would be smaller events and possibly 2 flight events with a reduced number of umpires required, hence reduced race official costs. We will propose this change to discuss with the membership at the AGM - this would be subject to BUCS approval. Constitutional change would need to be approved at the AGM. With another region there would be need for another area chair. This proposal is to be released to membership as soon as possible, in preparation for AGM voting/ discussion. 	
	Irish teams would like to join the BUSA championship, they would join the Scottish series. NA is supporting them.	NA
	Match Racing	JB
	13 confirmed teams entered within stage 1, stage 2 is now open. There are early stage discussions to standardise the bidding structure for Match Racing to give the option to other clubs to host the championship. Costs are the main concern. At present BUSA don't have visibility of the costs of running the current event.	кт
	 Yachting For the Championship;19 teams have confirmed Sunsail charter, one further (final spot) is awaiting approval. Stage 1 entry via BUCS closes this week. All other planning is going well. BUSA Team event selection will be released soon. J70 Women's championship (September) will be the event on offer, a discounted entry will be offered. The application will be 'as a team' rather than an individual. 	СН
	 Fleet Racing WB is discussing with class associations to promote their events this summer. He spoke with class associations at the Dinghy show. 29er, Etchells (promote the winter trials, OK (offering half price entry to University students and offering boats to rent/ use), RS200, RS21 are some major ones to consider. WB is going to write up some key information to publish. RYA youth class committee could assist with this is a suggestion from PS. 	WB
5.	BUSA Development The second round of development funding has gone out. A development end of year report has been sent to the subcommittee showing some interesting membership trends, full results and conclusions which will be circulated after feedback. This data has been put into the strategic development plan. There is an introduction to Umpiring course at Imperial in the near future which we can share within regions.	JP
6.	Treasurer Update	MG

	The BUSA budget front sheet is presented to the committee. This budget is to plan for the future with 4 years of forecast funding for the future as RYA pull out their funding. As years go on this budget should allow BUSA to support University sailing in the future. As we adjust to this funding removal the budget shows BUSA becoming financially stable. Budget allocation will be clear for area chairs and discipline officers. Subs will increase year-on-year slowly. For BUSA to reach this budget it will require a team effort from the committee. The admin fee is increasing over the next 5 years, however the team support (competitive and development budget) is also increasing considerably BUSA is thus giving back more than it ever has. This is an exciting opportunity to have a real control on BUSA and support University sailing. The BUSA saving account of roughly £1000 is not in the budget, this is a 'bail-out' fund incase of emergency.	
6.	Media Update There has been a big growth on Instagram followers following qualifiers and playoffs. There was a good media plan for qualifiers. Committee nomination for a media coordinator is needed, the committee are asked for a big push. Team Racing Finals – more peoples should be following / 'attending' the Facebook event.	AW
8.	Constitutional changes – roles and role descriptions - Committee application period Standing orders document has been updated as has a few sections of the constitution. 5 committee applications have been received so far; the committee are asked to push for more applications. The treasurer role is also looking for a candidate.	KT
10.	 Notified Any Other Business Rooster partnership update Rooster will be bringing together some graphics for a public news article. We will look at the budget for future championships to factor in Rooster prizes. BUSA Bibs are delayed due to coronavirus. Contingency plan had been thought about. Committee are asked to think about partners for the future. Coronavirus – BUSA have a voice about this, a statement has been published for the Team Racing Finals. This should be across all of BUSA, teams should be encouraging to have insurance against cancelling accommodation etc.	AW KT
	Insurance – HP has started discussions with a marine insurance broker to look into the current BUSA policy as well as bringing together a guide for University sailing Clubs about what insurance they should have. BUSA will include asking universities which insurance they have in the membership survey.	HP
11.	Meeting Dates for the coming year - 14th April 2020 AGM @ 1900hrs - 28th May 2020 - 18th August 2020	HP