



BRITISH UNIVERSITIES & COLLEGES SPORT 2024 BUCS Fleet Racing Championship

Dear BUSA Member Sailing Clubs,

We are delighted to announce that Exeter University Sailing Club will be hosting this year's Fleet Racing Championship. The event will take place over the weekend of November 9th and 10th, 2024, at Royal Torbay Yacht Club (RTYC).

We look forward to welcoming you to what promises to be an exciting and competitive event.

Best regards,

Robin Alexander
BUSA Fleet Racing Officer
fleet-racing@busa.co.uk

(Note: EUSC's Bid is attached below)



University
of Exeter

BUCS FLEET RACING CHAMPIONSHIPS 2024

UNIVERSITY OF EXETER BID

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1. INTRODUCTION

Exeter University Sailing Club (EUSC) is a competitive University Sailing Club (USC) located in Exeter, Devon. Throughout the year, we compete in national sailing competitions in all disciplines including dinghies, keelboats, fleet racing, match racing, and team racing.

The club has a wealth of experience hosting student sailing events including the ever-popular Exeter Excalibur team racing event (at Roadford Lake) and Rory Cheatham Cup match racing event (at Queen Mary Sailing Club, held in partnership with Royal Thames Yacht Club) both of which we host annually.

Within EUSC there is an abundance of fleet racers, many of whom have been a part of the British Sailing Team, competing internationally in 420s, 29ers, and lasers, and nationally in classes such as RS200s, National 12s and a more.

The experience within the club gives us the foundation to deliver a high-quality, cost-effective event for BUSA’s USC members, and a well-run, enjoyable weekend for the sailors attending.

2. PROPOSAL

EUSC proposes hosting the 2024 BUCS Fleet Racing Championships at Royal Torbay Yacht Club (RTYC) on the weekend of the 9th and 10th of November 2024 (RTYC will allow boats to be dropped off on the 8th).

After last year’s successful championship event held in Scotland, we believe that the championship should head South to ensure a fair distribution across the country. EUSC has worked tirelessly to appraise the available RYA Championship venues, and subsequently worked closely with our selection, RTYC, who we strongly believe are the choice championship hosts. From our planning, we hope to demonstrate our suitability, passion, and confidence in executing this bid to the highest level.

2.1. EVENT MANAGEMENT COMMITTEE

The details of the committee assigned to the event's management are outlined in **Table 1**. The Event Director will oversee management of the event committee.

Note: All assigned members have agreed they will be available to help.

TABLE 1. ASSIGNED EVENT COMMITTEE

Event Committee Role	Name	Experience
Event Director & BUSA Fleet Racing Officer	Robin Alexander	<ul style="list-style-type: none"> • BUSA committee 23/24 and 24/25 • 24/25 EUSC Secretary • Event Director at BUCS Match Racing Finals 2024 • Lead Dinghy Instructor at Aldeburgh Yacht Club

Assistant Event Director and RTYC Liaison	Cam Yates	<ul style="list-style-type: none"> • 23-25 EUSC Yachting Captain
Finances and Sponsorship	James Elder	<ul style="list-style-type: none"> • 24/25 EUSC Treasurer
24/25 EUSC Commodore	Matt Shaw	<ul style="list-style-type: none"> • Event Director at Rory Cheatham Cup 2024 • BUSA committee 24/25
Media	Katy Jenkins	<ul style="list-style-type: none"> • 24/25 EUSC Media and Publicity Secretary
Social Organisers	Toby Hebblethwaite Freya Lillywhite	<ul style="list-style-type: none"> • 24/25 EUSC joint Social Secretaries
NoR and SI Advisor	Flo Nicholls	<ul style="list-style-type: none"> • Former European 4.7 Champion • 23/24 EUSC Fleet Racing Captain • ILCA Pathway Coach
Designated Event Safety Officer	Bill Butcher	<ul style="list-style-type: none"> • RTYC member

2.2. EVENT MANAGEMENT PLAN

The tasks to be completed have been summarised in a work breakdown structure, **Appendix A – Venue Confirmation**.

If our bid is successful, it is proposed that a meeting be had between the BUSA Chairperson (Jake Miller) and the event director to discuss event planning. This meeting will include:

- Creating a Gantt Chart/setting deadlines/scheduling
- Agreeing on a final work breakdown structure
- Creating a file-sharing/storage plan
- Reviewing the scope/budget
- Reviewing sponsorship plan
- Creating a promotional plan
- Creating a communication plan which best suits BUSA
- Discussing the documentation required by the Torbay Harbour Authority

2.3. BUDGET

The proposed budget splits income into two separate payments to be made by individual entrants or their respective clubs:

- **RTYC Entry Fee (£60 per entrant):** An entry fee paid to EUSC on behalf of RTYC, covering RTYC’s expenses. EUSC will then perform a single or several bulk transfer to RTYC before the event. A generously discounted rate of £30 per boat per day has been negotiated with RTYC.
- **BUCS Event Fee (£30 per single hander, £60 per double hander):** An event fee paid to BUCS from which BUCS and BUSA will take a 12.5% and 12% (post BUCS cut) respectively.

This system mirrors that used for 2023 BUCS Yachting and BUCS Match Racing and has been implemented to make overall entry cheaper for competitors.

All costs associated RTYC’s running of the event are covered by the RTYC entry fee, including but not limited to: full use of club facilities; power boat usage and fuel; committee boat; safety boats; dinghy parking; beach master; umpires; an RYA endorsed jury; alterations to NoR & SIs; other volunteer expenses. All event-related costs incurred by EUSC, including EUSC fuel (associated with event set up) and a £3 carbon offset and environmental donation, will be taken out of the BUCS event fee after BUCS and BUSA cuts are taken.

A breakdown of the proposed budget is detailed in **Table 2** and

Table 3. Estimated entry numbers are taken from the 2019 BUCS Fleet Racing Championships hosted by Plymouth University Sailing Club.

TABLE 2. PROPOSED BUDGET

Revenue						
Entry	Estimated No.	RTYC Entry Fee	BUCS Event Fee	Total Unit Price	Gross BUCS Event Fee	
Single Handed	21	£ 60.00	£ 30.00	£ 90.00	£ 630.00	
Double Handed	59	£ 60.00	£ 60.00	£ 120.00	£ 3,540.00	
TOTAL					£ 4,170.00	

TABLE 3. EVENT FEE COST BREAKDOWN

Event Fee Cost Breakdown			
Cost	Unit Cost	No.	Total Cost
BUCS Cut	12.50%	n/a	£ 521.25
BUSA Cut	12%*	n/a	£ 437.85
Carbon Offset	£3.00	80	£ 240.00
EUSC Volunteer Fuel	25p/mile	300	£ 75.00
EUSC Towing Fuel	25p/mile	375	£ 93.75

* post BUCS cut

2.4. PROVISIONAL VOLUNTEERS & RACE OFFICIALS

A provision Race committee is detailed in **Table 44**.

Note: All volunteers live close to RTYC, though individuals are subject to change.

RTYC will aim for a ratio of approximately 1:12/1:15 safety boats to sailing boats.

TABLE 4. PROVISIONAL VOLUNTEERS

Committee Vessel	Aquabell 33ft
Principal Race Officer	Bob Penfold (RYA Qualified)
Assistant Race Officer	Supplied by RTYC
Timekeeper 1	Supplied by RTYC
Timekeeper 2	Supplied by RTYC
Results Officer 1	RTYC and James Elder
Results Officer 2	Supplied by RTYC
Rib Driver 1	Supplied by RTYC
Rib Driver 2	Supplied by RTYC
Rib Driver 3	Supplied by RTYC
Rib Driver 4	Supplied by RTYC
Rib Driver 5	Supplied by RTYC
Rib Driver 6	Supplied by RTYC
Rib Driver 7	Supplied by RTYC
Rib Crew 1	Supplied by RTYC
Rib Crew 2	Supplied by RTYC
Rib Crew 3	Supplied by RTYC
Rib Crew 4	Supplied by RTYC
Rib Crew 5	Supplied by RTYC
Rib Crew 6	Supplied by RTYC
Rib Crew 7	Supplied by RTYC

2.5. CHARTER BOATS

EUSC Fireflies will be available for hire, with early access given to EUSC members. We are making provisions to sub-let Fireflies from Plymouth, Bristol, Bath, Swansea, and Cardiff SCs. These USC's have agreed in principle to contribute any Fireflies not used by their membership to the charter fleet. This operation will be coordinated by EUSC.

2.6. ACCOMMODATION

There are many low-cost local accommodation options within Exeter and Torquay for teams wanting to book privately.

EUSC will also offer accommodation hosted by its members at private university houses within Exeter. This option will have capacity to accommodate the vast majority of expected entrants.

2.7. SOCIALS

EUSC will host a pub and club social on Friday evening held at Castle Street and Timepiece, and a formal dinner held at Mercure hotel on Saturday evening. EUSC enjoy good relations with Castle Street, Timepiece, and Mercure, with the club hosting numerous past events at all three venues. EUSC will seek confirmation from these venues upon winning our bid, with many alternatives existing within Exeter should our initial plan fail to materialise.

2.8. SPONSORSHIP, PARTNERSHIPS AND ENDORSEMENTS

EUSC will reach out to the RYA to inquire as to their potential sponsorship of the event and services they may be able to provide, similar to that of RYA Scotland last year.

EUSC have reached out to the National Firefly Association to ask for a renewal of their offer of free entry to the NFA nationals for the winning Firefly. The NFA has signalled their desire to continue this arrangement, and have also expressed interest in running a training weekend as part of the build-up to BUCS fleets. They have also offered to share posts on their social platforms.

Pending a successful outcome of this bid, EUSC would reach out to the RS200 Association to ask for their endorsement of the event and an opportunity to collaborate with marketing.

EUSC also acknowledge BUSA's long-standing partnership with Rooster, which we plan to continue through a request for prize sponsorship.

EUSC's bid for this year has gained the support of the National Firefly Association alongside Western universities, including Bristol, Bath, Swansea, and Cardiff.

The BUSA Western Chair (Ciara Jo) has also offered her support for the bid.

2.9. CLIMATE ENVIRONMENTAL IMPACT MITIGATION

As per new bidding requirements and continuing EUSC’s existing commitments, we propose donating £3 per boat from the event revenue to carbon offsetting causes, split between the Woodland Trust and Devon Wildlife Trust. This will help to offset the emissions of sailors travelling to Devon and ensure net biodiversity gain through partnership with local wildlife trusts. We welcome any further discussion on this topic with BUSA to ensure the event is both cost and environmentally friendly.

Additionally, we will work closely with RTYC’s Race Committee Team to ensure marks are dropped in appropriate areas, thus minimising damage to the seabed. Furthermore, if there is significant marine mammal activity during racing, such as dolphins, we will take the appropriate steps to mitigate the impact. This could include halting racing, moving the racing areas, or consulting with local wildlife specialists on the best path forward.

2.10. TIDES, SUNSETS AND RACING AREA

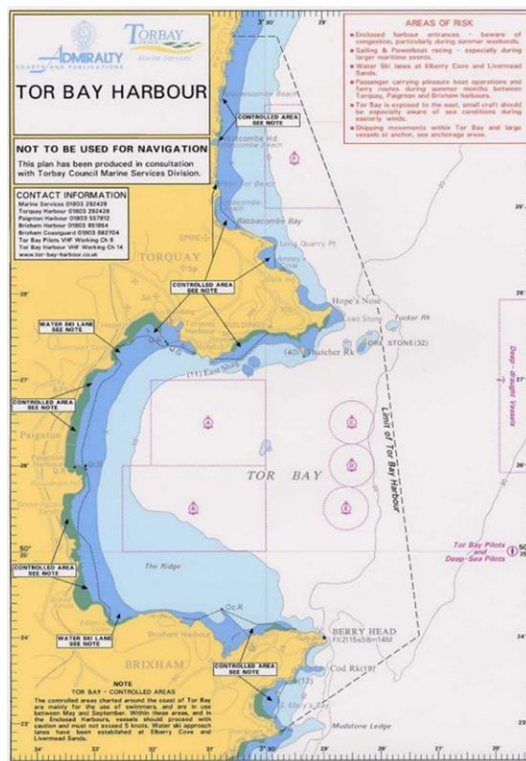
The tides and sunsets for the proposed weekend are shown in **Figure 1**.

FIGURE 1. TIDES AND SUNSET TIMES

9 SAT	04:05 L: 2.30m	11:05 H: 4.15m	17:08 L: 2.25m	23:50 H: 3.85m	☀️ 07:19 🌅 16:36
10 SUN	05:46 L: 2.40m	12:23 H: 4.14m	18:47 L: 2.15m		☀️ 07:21 🌅 16:35

The proposed racing area is described in **Figure 2**.

FIGURE 2. PROPOSED RACING AREA



This race area is in Tor Bay, with fast and easy access from the harbour entrance, minimising unnecessary time spent on the water.

There is parking on Haldon Pier for 90+ dinghies. Road trailers will be stored on Haldon Pier (if space permits) or in the secure area nearby. There is a public car park (payment using Ringo App) immediately above the harbour, and public toilets on the harbourside. RTYC can contact the car park operator to gain exclusive rights of the top floor, if required. There is a large slipway with safe launching into Torquay Harbour.

FIGURE 3. PROPOSED ONSHORE AREA



2.11. FURTHER ARRANGEMENTS

RTYC can provide customisable catering on the day. This could include breakfast, snacks, and lunches. Their galley will facilitate food for the volunteers.

RTYC has a strong history of hosting high-level events, having previously hosted the J/70 World Championship in 2019, the International Dragon Gold Cup in 2023, as well as numerous National, European, and World Championships including the 29er, 420, Albacore, Dragon, Finn, Fireball, International Cadet, International Moth, Optimist, RS 200, RS 400, RS Aero, and RS Feva classes in recent years.

RTYC and EUSC have a pre-made [risk assessment](#), as well as contacts within Torbay Harbour Authorities to facilitate the necessary safety requirements of the event. RTYC has also provided EUCS with templates containing information specific to Torbay, to be added to the standard NOR and SIs.

RTYC will administer results using Sailwave. RTYC also provides a [resident photographer](#) who will be on the water for at least one of the two racing days.

2.12. BUSA SUPPLEMENTARY FACTUAL DETAILS

USC name	Exeter University Sailing Club (EUSC)
No. club members	~200
No. committee members	14
Event Director	Robin Alexander ra634@exeter.ac.uk 07948 142 749
Commodore 24/25	Matt Shaw sailing.captain@exeter.ac.uk ms1355@exeter.ac.uk 07711 970 892
Treasurer 24/25	James Elder sailing.treasurer@exeter.ac.uk je497@exeter.ac.uk 07938 247 134
Sports Union staff member supporting bid	Vicky Carnell (Exeter Athletics Union - BUCS Co-ordinator)
Proposed location	Royal Torbay Yacht Club
Distance of sailing venue from university	24 miles (45-minute drive or 40-minute train + 20-minute walk)
Name and address of host sailing club	Royal Torbay Yacht Club 12 Beacon Hill Torquay TQ1 2BH

3. AGREEMENTS

Email confirmation from the proposed venue sailing club is given in **Appendix A – Venue Confirmation**.

A copy of RTYC’s event proposal is given, in **Appendix B – RTYC Proposal**.

A copy of the equity, diversity, and inclusion statement has been signed by the EUSC and RTYC Commodores, **Appendix C – Equality, Diversity, & Inclusion Statement**.

Email confirmation from Exeter University Sports Union supporting the event is given in **Appendix D – Written Sports Union Support**.

A copy of the Torbay Harbour Authority Application for Permission to hold a Marine Leisure Event is given in **Appendix E – Torbay Harbour Authority Event Application**. This has not yet been submitted, as an insurance certificate is required which EUSC believes should be provided by BUCS subsequent to this bid’s approval.

APPENDIX A – VENUE CONFIRMATION

Below is the email confirmation from RTYC regarding the event.



CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Robin

Further to our recent communications I am pleased to confirm that the Royal Torbay Yacht is both willing and able to host the BUCS/BUSA Fleet Racing Championships over the weekend of November 8th – 10th 2024.

Upon you confirmation of the event we will submit the required Torbay Harbour Authority Event Application.

Yours sincerely

Bob Penfold

Bob Penfold – Vice Commodore
Royal Torbay Yacht Club
Email events@rtyc.org
[Royal Torbay Yacht Club | Established 1863 \(rtyc.org\)](http://RoyalTorbayYachtClub.com)
Mobile 07970353660



APPENDIX B – RTYC PROPOSAL

Below is the proposal from RTYC regarding the event

ROYAL TORBAY YACHT CLUB



PROPOSAL FOR BUCS FLEET RACING CHAMPIONSHIPS 2024

1. VENUE

Royal Torbay Yacht Club, 12 Beacon Terrace, Torquay, TQ1 2BH

2. DATES AND PROVISIONAL SCHEDULE

Friday 8th November Arrival and Registration .

Saturday 9th November Arrival and Registration.

 Race Briefing

 Social/Dining in the club after racing

Sunday 10th November Racing

 Prizegiving after racing in Corinthian Room RTYC

3. RACE ADMINISTRATION

The club as the Organising Authority will prepare Notice of Race and Sailing Instructions in conjunction with class representatives and set up online entry at the agreed times.

The club will publish details of the event with its own page of the club website, see example [HERE](#) click on any logo or calendar date.

The club will administer any registration/welcome, including registration of any support boats and manage the Race Office with Class assistance at registration.

Committee room on ground floor is used for registration and race office during the event.

Separate rooms are used for Protest Hearings and the club will arrange and provide a National Judge to Chair hearings (subject to availability). A further room is available for Class AGM's and meetings.

The club will provide an Online Official Notice Board and additional boards in the club as required. The club will administer entries and results (using Sailwave).

The club has a resident photographer <https://www.50northphotography.co.uk/> who will be on the water for at least one, and usually more of the racing days.

4. RACE MANAGEMENT – the club will provide

Race Committee Vessel fully equipped with all necessary flags, boards, horns, marks etc.

RYA qualified Race Officer and race team.

Pin End Vessel fully manned (depending upon numbers)

Mark laying ribs fully manned and equipped.

Safety Ribs fully manned, numbers to be proportionate to entries. (Approx 50 boat expected)

5. SHORESIDE AND LAUNCHING

Parking on Haldon Pier for 90 + dinghies. Storage of road trailers on Haldon Pier (if space permits) or in secure area nearby

Public Car Park (Payment using Ringo App) immediately above the harbour.

Public toilets on harbourside

Large slipway with safe launching into Torquay Harbour

Reception and welcome, boat park supervision, tally checking process.

Club Beachmaster on harbourside assistance with launching and recovery.

6. RACE AREA

The race area is in Tor Bay with fast and easy access from the harbour entrance minimising unnecessary time spent on the water.

7. CLUBHOUSE

The club is ideally situated just above the harbour and car park. The facilities include:

Men's and ladies changing rooms and showers

Large function room with bar (Corinthian Room)

Restaurant (for up to 50 persons)

Club Bar overlooking harbour and Torbay

Terraced garden with panoramic views of race area.

Wi-Fi throughout the club.

TV screens for display of videos and images after racing

8. BAR AND CATERING

Our well stocked bar offering a range of beers, lagers, spirits, soft drinks and an extensive choice of wines will be open daily from midday. The club has its own in-house catering offering a range of catering options tailored to suit your needs. These can include Breakfasts, Packed Lunches (to order), Post racing pasta or snacks for competitors and Evening meals

Lunchtime snacks will be available throughout your event.

Evening meals, sailing suppers and dinners to suit your requirements.

Social events at the club can be organised, a programme will be agreed and published.

9. ACCOMMODATION AND ENTERTAINMENT

Torquay boasts a wide range of accommodation, much of which is within short walking distance of the Club and Harbour.

Further details available from <https://www.englishriviera.co.uk/>

Torquay and the surrounding areas have much to offer sailors, friends and families with the busy town and many attractions nearby.

10. CHARGES

Our charge for the event would be £60 (£30.00 per boat per day) as detailed in this proposal, including berthing and trailer parking. Payment terms to be agreed in advance if entry fee taken by BUCS or BUSA

The charges do not include Prizes, meals, post racing snacks or any Social activities.

Costs of social, meals etc will be agreed in advance and may be included in the event fee. We can also sell tickets for meals and social before and during the event using our online booking system.

Full details of our facilities can be found on the club website <https://rtyc.org/>

For further information contact Bob Penfold events@rtyc.org or call 07970353660

APPENDIX C – EQUALITY, DIVERSITY, & INCLUSION STATEMENT

EQUITY, DIVERSITY & INCLUSION STATEMENT

The Bidding Club and Host Club are jointly committed to promoting equality, diversity and inclusion at the BUCS Fleet Racing Championships. This applies to all participants, members, coaches, officials, volunteers and employees. All individuals will be treated fairly and respected, irrespective of sex, age, disability, race, religion or belief, sexual orientation, gender reassignment or social status.

Discrimination will not be tolerated and it is understood that if needed, the BUSA Code Of Conduct will be referred to.

EUSC Commodore (2024/25)

Print: Matt Shaw



Signed:

Date: 09/05/2024

RYTC Vice-Commodore

Print: Bob Penfold

Signed: *Bob Penfold*

Date: 11/05/2024

APPENDIX D – WRITTEN SPORTS UNION SUPPORT

Below is the email communication between Daisy Nunn (EUSC 2023/24 Commodore) and Vicky Carnell (BUCS Co-ordinator – Exeter AU). Alison Davidson is the Director of Sports and Grounds at the Athletics Union.

From: Carnall, Victoria <V.Carnall3@exeter.ac.uk>
Sent: 13 May 2024 14:34
To: Athletic Union Sailing Captain <sailing.captain@exeter.ac.uk>; Raymont, Charlotte <C.E.Raymont@exeter.ac.uk>
Subject: RE: BUCS Fleets 2024

Hi,

Having spoke to Alison we are happy to support this.

Vicky

Vicky Carnall
Competition Coordinator
01392 723505 / 07876216460(Work) / 07956042247

aubucs@exeter.ac.uk
v.carnall3@exeter.ac.uk

Athletics Union
University Of Exeter
Sports Park
Exeter
EX4 4QN



From: Athletic Union Sailing Captain <sailing.captain@exeter.ac.uk>
Sent: Tuesday, April 30, 2024 1:06 PM
To: Raymont, Charlotte <C.E.Raymont@exeter.ac.uk>; Carnall, Victoria <V.Carnall3@exeter.ac.uk>
Subject: BUCS Fleets 2024

Hi Charlotte & Vicky,

We are planning on submitting a bid to BUSA in the next fortnight to host the 2024 BUCS Fleet Racing Championships. We are in communication with Royal Torbay Yacht Club, and planning on running the event either on the 2nd & 3rd Nov or 9th & 10th Nov.

If we won the bid, we would run the event ourselves out of the Royal Torbay yacht club in collaboration with BUSA. Just wanted to check you were happy for us to go ahead with submitting this and that we have your support of our bid!

Many thanks,

Daisy

Daisy Nunn



Exeter University Sailing Club Commodore
sailing.captain@exeter.ac.uk
www.exetersailing.com

APPENDIX E – TORBAY HARBOUR AUTHORITY EVENT APPLICATION

The Torbay Harbour Master requires being informed of the event at least 14 days prior. This would be completed if the outcome of this bid were to be successful by RTYC directly.

The screenshot shows a web browser window with the URL `forms.torbay.gov.uk/MaritimeEvent`. The browser's address bar and a row of application icons are visible. Below the browser, the Torbay Harbour Authority logo is present. The main content area features a blue header with the text "Maritime Event". To the right, a white form titled "Event information" contains the following fields:

- Name of event:** [Required]
- Description:** Please give us a brief description of what will be happening at the event.
- Governing body or association:** [Required]
- Expected number of vessels or participants:** [Required]

A blue "Next" button is located at the bottom right of the form.

**** END OF BID ****