

**BUSA Committee 2024-25 Kick-off Meeting**

**The BUSA Committee Meeting 20th May 2024**

**via Google Meet, 19:00 - 20:15**

Karen Rawson KR Jake Miller JM Amelie Sadler AS Dan Flood DF Robin Alexander RA  
 Teodor Tiryaki TT Tom Clayton TC Matt Shaw MS Becky Caiger BC Angus Collingridge AC  
 Henry Metcalf HM Ciara Charlwood CC Sam Richardson SR Amy Wrightson AW Neil  
 Collingridge NC George Atwell GA Ben Tylecote BT Jess Beecher JB

**Committee Meeting Minutes**

	Item	
1.	<b>Apologies for Absence</b> <b>Notified;</b> Freya Mason FM Archie Bagshaw AB	KR
2.	<b>Chair</b> <b>Welcome</b> -a big thank you to the new committee for volunteering this year. <b>Purpose of Meeting</b> -To introduce all members to each other and a rough outline of the year ahead was introduced to all. <b>Mood Elevator</b> -slide presented to the group listing different moods and opened the floor to the committee to have a chat where they feel they are sitting on the list. A brief discussion was had with the group where some shared their mood at the time.	JM
3.	<b>Introductions</b> -all the committee did a short introduction. Chair Vice Chair President Vice President Secretary Treasurer Media Officer Development Officer Discipline Officers <ul style="list-style-type: none"> <li>- Team Racing Officer</li> <li>- Match Racing Officer</li> <li>- Keelboat Officer</li> <li>- Fleet Racing Officer</li> </ul> Area Chairs <ul style="list-style-type: none"> <li>- Scotland</li> <li>- Northern</li> <li>- Eastern</li> <li>- Southern</li> <li>- Western</li> <li>- Midlands</li> </ul>	JM AS NC GA KR DF AB MS  FM TT TC RA  BC AC AW SR CC HM
4.	<b>Communications</b> <b>Google Workspace</b> Chat, Meet, Drive, Calendar Most of the committee have looked at the above 4 already and JM explained in more detail how the 4 works with any questions either directed to JM or KR. With Google chat,	JM

	messages can get lost and in order to follow, we are to create a thread using# and reply in the thread to keep things tidy and be able to find things.	
5.	<b>BUSA Annual Plan</b> -JM shared a spreadsheet which will be stored in the drive on a BUSA annual plan with tabs for all jobs. Moving forward, meetings are to be set up with all committee members to discuss plans for each area and discipline. This can also be used to complete handovers.	JM
6.	<b>Blue chips</b> -to look at goal settings as a general committee as well as the running of the Championships. Some examples were discussed and these and others are to be discussed on google chat in the coming weeks. The Blue Chip however is your most important priority and JM explained this in detail as primarily a short-term goal but could be used for mid- and long-term priorities as well. All committee were asked to write down 3 priorities, and these were chatted through	JM
7.	<b>BUSA Mission and Values</b> -The mission statement was shared again after being shared at the AGM and discussions on developing and supporting students with sailing in preparation for the following year. A group discussion was had on core values and what might our values be. The 4 main ones were accountability, transparency, communication and developing. These 4 values will be discussed at meetings with area chairs and discipline officers to look at how we can work with these values and expectations moving forward.	JM
8.	<b>AOB</b> -An email required to go out to clubs regarding damage done at ISC at Yachting Championships. In addition, BUSA needs to pay the bill for cost of damage	JM
9.	<b>Meeting dates for the year</b> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> July 2024</li> <li>• 19 August 2024</li> <li>• 16 September 2024</li> <li>• 28 October 2024</li> <li>• 9 December 2024</li> <li>• 27 January 2024</li> <li>• 10 March 2024</li> <li>• AGM TBC</li> </ul>	JM