

# Leeds University Union.



## Entry form for Leeds University Union Sailing Club: Halloween Howler 2012 In association with Americamp

Please complete one form for each team you wish to enter

1. I wish to enter a team for the Leeds Halloween Howler 2012 taking place:

Friday 26th October – Sunday 28th October 2012

Registration 19.00-22.00 26 <sup>th</sup> October	Sailing: 27 <sup>th</sup> & 28 <sup>th</sup> October
<b>Location TBC-</b>  Confirmation will be given with final event pack nearer time of event.	West Riding Sailing Club Haw Park Lane Wakefield West Yorkshire WF4 2EE

<b>Options</b> (Tick if required)	
2 days of team racing in boats provided by Leeds University Sailing Team (LUST)	✓
Accommodation for Friday and Saturday nights (Must provide own sleeping bags, pillows, blow up mattresses etc.)	
<b>Entry Cost per team £240</b> (with or without accommodation)	
<b>Extras</b>	Quantity required
<b>Social Package £15 pp</b> (Includes Friday night club ticket, Saturday night club ticket, Team goody bag, Lunch tickets for Saturday and Sunday)	
<b>Total Cost including extras</b>	£

4 free entries are available for teams wishing to lend a full flight, 6 fireflies, for 2 weeks starting at 12.00 noon Monday the 23<sup>rd</sup> October 2012.

Carriage of a double stacked trailer of fireflies to and from the venue will be paid for at 35p per mile.

Any teams wishing to lend boats for the event in return for free entry please contact:

Alexander Sims on 07917793752 or [unisail@leeds.ac.uk](mailto:unisail@leeds.ac.uk)

2. Please complete one of the following two options:
- I enclose a cheque for the total cost including team entry and any social packages made payable to 'Leeds University Union' Please write your university name and team name on the back of all cheques.  
or
  - I will arrange the money to be paid in directly to your bank account  
This payment will be made on the DD/MM/YYYY: .....  
Account number: 00005618  
Sort code: 30-00-05  
**Please make payments clearly marked "LUU SAILING"**
3. Damage deposits
- If you are representing a University Union we do not require you to provide a damage deposit up front, but by you and your union signing this form and entering the competition, you (on behalf of your university union) agree to be invoiced for a maximum of **£250 per incident** if any damage occurs. A sample invoice, and explanation of terms is attached for your information only. If you are entering as a team without direct affiliation to a university union you must provide a cheque for £250
4. I agree to be bound by the Racing Rules of Sailing and all other rules as detailed in the notice of race and sailing instructions in this document. In particular I have read paragraph 9 of the notice of race, and confirm that I agree to its provisions and that my boat will conform to its requirements throughout the event.

<b>DETAILS, PLEASE WRITE IN BLOCK CAPITALS</b>	
University/ Club	
Team name i.e. Leeds 1 or Leeds Old boys	
Team contact name and surname	
Address line 1	
Address line 2	
Town/ City	
County	
Post code	
Email address	
Mobile Phone number	
Home Phone number	

<b>Provisional Team</b>	
Helm	Crew
1.)	1.)
2.)	2.)
3.)	3.)
<b>Social sailors expected: Final number needed on 10/10/12</b>	

Please return all 3 pages of this form along with entry fee and damage deposit to one of the addresses below to secure a place. An email confirmation will be given within 7 days of the form being received.

Forms sent before 10/09/2012 should be sent to:	Forms sent after 10/09/2012 should be sent to:
Leeds University Union Sailing Club Student Activities University Square Leeds LS2 9JZ	Alexander Sims 41 Brudenell Mount Hyde Park Leeds LS6 1HS

Entry forms, once fully completed, can also be scanned in and sent to [unisail@leeds.ac.uk](mailto:unisail@leeds.ac.uk)

Union representative

Team representative

Name: .....

Name: .....

Position: .....

Position: .....

Signature: .....

Signature: .....

Email address: .....

Phone number: .....

Union rep initials: .....

Entrant initial: .....

## **FOR INFORMATION ONLY**

### **Appendix 1: Sample Invoice and Terms**

This invoice will be used to claim damage deposits that were agreed to in accordance with Entry Form, for a maximum of upto £250 for each separate incident in which damage occurs.

Photographic evidence of the damage will be taken as soon as reasonably practicable after the event. Teams who may be deemed at fault are encouraged to obtain their own evidence of the incident.

The damage caused will be attributed as per the Notice of race instructions.  
unijdp@leeds.ac.uk

Amounts to be paid for damage to equipment will be attributed by one of two ways:

1. Obtaining 3 separate quotations, these 3 quotes will be reviewed by the event organisers and a decision will be made in liaison with the equipment's owners as to the course of action. The team responsible for the damage is also encouraged to be involved in this process.
2. The team who caused the damage can, with the consent of the owners, organise repair or replacement outside of this agreement

Should any party be unhappy by the decision reached by the race organisers, they will have a right to appeal to the Student Activities Manager at Leeds University Union, who will act as an independent arbitrator. More details on this can be obtained from the Student Activities Department at Leeds University Union.

Any travel to collect and or deliver parts or equipment relating to the damage is chargeable at 35p per mile. This amount will be added to the invoiced amount and will form the settlement due. This settlement needs to be settled within 28 days of being received.

FOR INFORMATION ONLY

# Leeds University Union

## Sailing club

### INVOICE

REF: ####

Invoice Date: 10/07/2012

Leeds University Union  
University Square  
Leeds  
LS2 9JZ

Quantity	Description	(£)
1	Damage deposit for Sailing team competing at the Halloween howler 2012.  Damage will be charged as per the rates in the terms and conditions of this invoice	UP to £250 per incident
<b>Total</b>		<b>£TBC</b>

All payments will be made via BACS. For payment by BACS please include the following information Bank XXXXXX, Sort code XX-XX-XX Account no. XXXXXXXX.

I am aware of and accept responsibility for any income related tax fees associated with this invoice. I hereby agree to release payment for any damage caused by, or portion of damage which cannot be attributed to a team.

Union representative

Club representative

Name: .....

Name: .....

Position:.....

Position:.....

Signature:.....

Signature:.....